



MAINTENANCE ENGINEERING LEVELS 1 & 2

Important updates

Please be advised that from 6th June 2016 centres will be required to enter grade details when claiming the following qualifications:

- 601/0531/8, IMI Level 1 Certificate in Service and Maintenance Engineering (VRQ)
- 601/0532/X, IMI Level 2 Certificate in Service and Maintenance Engineering (VRQ)
- 601/0541/0, IMI Level 1 Diploma in Service and Maintenance Engineering (VRQ)
- 601/0542/2, IMI Level 2 Diploma in Service and Maintenance Engineering (VRQ)

Please use grading spreadsheet (available on Centres Hub under 'Documents') to calculate overall grade then claim as normal via Web Portal 2. You will be required to add overall grade details when inserting the qualification completion date as shown below:

If you do not have direct claim status, you will also be required to complete an 'External Quality Assurance Evidence Sampling Form for Non-Direct claim Certification Request' spreadsheet (available on Centres Hub under 'Documents') which should be sent to your EQA. The claim will be processed once this has been approved by the EQA.